

Augustus H. Shaw, Jr. Montessori PTA
Meeting Minutes
Regular Session, General Assembly

Date: August 16, 2017

Time: 6pm - 7pm

Location: AHSM Cafeteria

- Pizza and beverages were offered and childcare was available.
 - Leigh Ann Dolan called the meeting to order at 6:05pm.
1. A vote was held to approve May's meeting minutes. Sunshine Watson motioned to approve, all were in favor, and the motion was approved.
 2. LeighAnn Dolan presented the President's Report consisting of the following:
 - A. Elected and appointed officers were introduced.
 - B. Summary of the mission of the PTA along with a list of specific events and projects the PTA has done and does regularly. A 2016-2017 Income & Expenses chart was presented to help illustrate.
 - C. Urged and presented to the attendees ways to get involved and volunteer for the PTA including meeting attendance, outside fundraising, etc.
 - D. Pointed out that the Facebook page is not a place to express grievances.
 - E. Patti Karnes was named Person of the Month.
 - F. The process to volunteer using SignUp.com was explained. Leigh Ann first pointed out the information was handed out in the packet provided at Back To School Night. The steps were then presented on a screen for attendees to view, and noted this must be done in order for volunteer hours to be tracked and logged. What counts and does not count as volunteer hours was explained and a few examples of such were made. Different this year will be 1 volunteer hour shall count for donating items regardless of the amount. Attendees were informed to sign in at events, and the email address was provided to communicate about volunteer issues.
 - G. Open PTA positions that need to be filled were pointed out and briefly summarized including Community Officer and Events Officers for Bingo Night, Sweetheart Dance, Spring Fling and Basket Raffle. Rachel Dahl and Rosanna Watson volunteered to lead the Sweetheart Dance planning.
 - H. Leigh Ann Dolan had this years copy of the PTA Bylaws on hand and briefly summarized what they were and why we have them. She indicated they must be approved by the assembly. Tara Kerwin motioned first with Jacob Binkhead motioning second to approve the Bylaws. All were in favor and the motion to approve the Bylaws was approved.
 - I. A copy of this years PTA Standing Rules was on hand and Leigh Ann provided a brief summary. She indicated they must be approved by the assembly. Joy Beulow motioned first with Jacob Binkhead motioning second to approve the Standing Rules. All were in favor and the motion to approve the Standing Rules was approved.
 - J. Copies of this years PTA budget were available and Leigh Ann provided a summary. There were questions from the assembly. A member asked where the funds were in the budget for neighbor Beatrice's fence project to which Leigh Ann responded in the Community Appreciation category. Susan Engdall asked if the \$4,800 listed under Outdoor Environment was only covering the operating expenses to which Leigh Ann answered yes. A member made a general inquiry about the Fun Run expenses to which Leigh Ann answered stating this year is estimated to receive less return in an effort to be cautiously conservative, and that the Fun Run company has a sliding scale of percent returned based on how much is raised. Leigh Ann indicated the budget must be

Augustus H. Shaw, Jr. Montessori PTA

Meeting Minutes

Regular Session, General Assembly

approved by the assembly. Kimberly Deckel motioned first with Mary Binkhead motioning second to approve the budget. All were in favor and the motion to approve the budget was approved.

- K.** A Diversity Committee will be formed this year. Leigh Ann noted if the purpose of the PTA is to serve our community then the PTA should ensure the entire community is represented. Jody Schmit will be leading the committee this year and informed the assembly that she has a background in diversity education. Jody noted several areas of diversity in our community, and that the committee will look for ways to reach all the different areas. An informational handout and a sign up list were made available. Leigh Ann noted this committee is not a reaction to current events, rather it is standard protocol for non-profits.
- 3.** Jason Roberts provided the Treasurer's Report requesting a volunteer to assist in this years financial audit adding it does not have to be a professional in the field. Jennifer Flores volunteered.
- 4.** Jessica Stewart provided the membership report noting as of this meeting there are 53 members. There will also be a drawing at the end of the meeting for a \$25 gift card for registered members.
- 5.** The Events Report was provided as follows:

 - A.** Leigh Ann Dolan noted the date for Bingo Night has changed from the date listed in the informational packet given at Back to School Night.
 - B.** Joy Beulow briefed the assembly about last years Fun Run event and provided dates and details for this years event including the logo called "Total Eclipse of the Stars". Joy encouraged everybody to reach out to everyone they know for donations. The goal this year is to raise \$15,000. Joy discussed safety and volunteer opportunities. Leigh Ann noted we do not follow all the spirit activities that Fun Run Co. asks of schools, rather we leave it up to the teachers how much time and energy they want to devote to it.
- 6.** Leigh Ann Dolan provided the Fundraising Report as follows:

 - A.** This month's Tasty Tuesday will be at Sauce on Central & Camelback 8/22 11a-9p. Upcoming Tasty Tuesdays will be at The Big Uptown for the entire month of September, Mary Coyle 9/26, and The Parlor 10/24.
 - B.** An overhead outline of instructions for registering for rewards programs was presented and discussed for Fry's and Amazon Smile.
 - C.** Information was presented on the overhead for the JimmieJohnsonFoundation.org that will provide a "technology make over" for the winning school. Instruction are to visit the website and nominate Shaw. Deadline is 9/8/17 at 5pm Eastern.
- 7.** Susan Engdall provided the School Report indicating a series of key dates including Heroic Journey for middle school consisting of breakfast and Big Trip discussion, Galileo testing, Primary Passport, 9/4 is no school. All dates are posted on the school website and Robin Miller is the contact. Susan also noted safety information for the upcoming solar eclipse.
- 8.** Kimberly Deckel provided the Communications Report urging attendees to read the weekly emailer as it is the main mode of communication regarding school information, also noting this year she will minimize attachments in these emails.
- 9.** Jessica Mitchell provided the Outdoor Environment Report indicating Parent Workday in the Garden will be 9/16/17 starting at 7am and urged attendees to volunteer. Jessica noted this will not be a kid friendly event.
- 10.** Erin Krapf provided the Site Council Report summarizing items being taken on this year including Bond Override and how those funds will be utilized, Desegregation Funding, and guest speakers.

Augustus H. Shaw, Jr. Montessori PTA

Meeting Minutes

Regular Session, General Assembly

Leigh Ann Dolan noted government election discussions cannot be part of PTA meeting, and to instead bring these up at Site Council.

11. Guest speakers presented as follows:
 1. Rachel Dahl from WeElevateEDU provided information and urged participation for a 3 day challenge through her organization that seeks to increase appreciation for teachers.
 2. Joy Beulow from Girl Scouts provided information and noted there are three troops on this campus and are in need of troop leaders.
 3. Jessica Mitchell and Jason Mazanek from Boy/Cub Scouts provided information for K-5 groups noting meetings are at Biltmore Prep, provided printed information, and explained time commitments, dues, expenses and events.
12. Leigh Ann Dolan provided Old Business Report briefly noting the parking changes new this year.
13. No specific New Business Report was made.
14. Leigh Ann Dolan opens the forum for discussion including the following:
 - A. A member asked if adjacent businesses tow cars that park in their lots. Leigh Ann noted some do, adding the neighboring church does allow us to use their lot for special events sometimes.
 - B. Next PTA meeting 9/20
 - C. 70 people have registered for the PTA as of this meeting and Maria Silva was drawn as the winner for the member raffle, winning a \$25 gift card for Target.
15. Meeting was adjourned at 7:17pm